Grant Agreement number: **813986**

Acronym: **Syn2Psy**

Title: **Synaptic Dysfunction in Neuropsychiatric Disorders**

Financial Report 1: M1-M12

(CA 7.1.7)

Date: 04-06-2020

Contents

1. Document Information and Introduction ----------3

2. Expenditure of centralised category B.1: Research, Training and Networking ----------4

2.1 Network School I ----------4

3. Expenditure of centralised category B.2: Management ----------5

3.1 Kick-off Meeting ----------5

3.2 Project Manager salary ----------6

3.3 Other management expenses ----------6

4. Final summary ----------6

1. Document Information and Introduction

Document Title	Financial Report 1 (M1-M12)
Type	Report
Dissemination Level	For Supervisory Board
Date	04-06-2020
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Introduction

This document is the first annual financial report for Syn2Psy, which relates to the first year of this MSCA-ITN (M1-M12). Hereby we report to the Supervisory Board on the expenditure of the **centralised budget** categories B.1 – Research, Training and Networking and B.2 – Management, as agreed on the Consortium Agreement, page 18, section 7.1.7.

We describe in detail the costs incurred during the organization of the Network School I and the Kick-off meeting. We also provide information on the costs related to the Project Manager salary and other common management costs.

2. Expenditure of centralised category B.1: Research, Training and Networking

As described on page 54 of the Consortium Agreement, the Research, Training and Networking budget retained at the Coordinator for communal consortium costs was 181 440€. This budget was used to pay for costs incurred during the network-wide event "Network School I".

2.1 Network School I

Table 1: Network School I costs.

	Cost (€)
Flights ESRs	2207.00
Hotel ESRs (Hotel Botânico)	3220.00
Airport Shuttle ESRs	527.60
Train ESRs	53.80
Hotel Speakers (Casa São Bento)	730.00
Dinners Speakers	370.75
Lunches (Colégio de Jesus)	951.50
Coffee Breaks	156.92
Venue for Workshop	437.27
Bookpaper	28.78
TOTAL	8683.62

3. Expenditure of centralised category B.2: Management

As described on page 53 of the Consortium Agreement, the Management budget retained at the Coordinator for communal consortium costs was 241 920€. This budget was used to cover the Kick-off meeting costs, the salary of the Project Manager, the project website domain and other small management costs.

3.1 Kick-off Meeting

Table 2: Kick-off meeting costs.

	Cost (€)
Flights PIs	2842.27
Hotel PIs (Vila Galé)	2231.01
Airport Shuttle PIs	384.41
Taxis PIs	4.90
Train PIs	13.60
PIN travel	88.00
Coffee breaks	1204.77
Lunches (Piscinas do Mondego)	1530.00
Dinners (Refeitro da baixa)	1200.00
Venue	953.25
Visit Exploratório	120.00
Visit University	80.00
Merchandise University	747.65
Posters x 3	79.71
TOTAL	11 479.57

3.2 Project Manager Salary (M5-M12)

Table 3: Project Manager salary costs.

		Cost (€)
Margarida Figueiredo (6.5 months)		21 220.45
Raquel Rodrigues (0.5 months)		2,068.361
	TOTAL	23 288.81

3.3 Other management costs

Table 4: Other management costs.

	Cost (€)
HP Laptop and mouse	1423.69
Science Management Course (M. Figueiredo)	150.00
Syn2Psy site domain	27.04
TOTAL	1 600.73

4. Final summary

Table 5: Summary of expenditure of the centralised budget categories B.1 and B.2, regarding months M1-M12.

	Initial budget	Expenditure M1-M12	Budget after M12
B.1 Research Training and Networking	181 439.80€	8 683.62€	172 756.18€
B.2 Management	241 920.00€	36 369.11€	205 550.89€